

DELAWARE COUNTY BOARD OF LIBRARY DIRECTORS
AGENDA

THURSDAY, October 7, 2021 7:00 p.m.

1. Call to Order : M. Bullen, H. Grommell-McGrane, S. Keller, J. Shulbank, K. Standen, I. Bains
A. Laepple
2. Minutes: August 2021: Motion made and seconded (H. Grommell-McGrane, S. Keller)
Unanimous approval
3. Communications & Announcements
 - a. Plan for the Use of State Aid Report
The Office of Commonwealth Libraries requires all state aided libraries to submit a plan for the use of state aid. The website to complete and submit the plan will open shortly. Stay tuned for those deadlines to be released.
 - b. County Coordination Aid Plan
Each county library or county library system receiving County Coordination Aid funding is required to complete a Plan for County Coordination Aid. Delaware County receives \$160,064 in aid this year and develops a plan with input from a committee made up of representatives of member libraries, which met on October 1. The 2021-2022 Plan allocates funds to the following categories:
 - i. Library Resources and Collections
 - ii. Technology
 - iii. Services to Children, Adults, and Special PopulationsThe Plan is currently being reviewed by member libraries and will be submitted to the Office of Commonwealth Libraries on October 15.
 - c. Library Strategic Plan Progress Update
Work with SBrand Solutions on our new Strategic Plan is well underway. During the month of September, the consultants gathered feedback from stakeholders including member library board and staff, community partners, elected officials, and the community at large via one on one interviews and online surveys. The next step is the Advisory Panel Retreat, scheduled for next week in all virtual format. The plan is on track to be completed by year end.
 - d. Fundraising Training Opportunity
On October 14th at 7pm Chad Barger from Productive Fundraising will present to Trustees, Friends Groups, and Volunteers a training specifically geared to their unique role as library advocates. This 60-minute Zoom session is designed to take the fear out of fundraising for trustees and other volunteers. Two trustees from each member library are required to attend to qualify that library for 2022 County Aid. Registration has already been sent out.

- e. Library Services 2022 Budget
The Director of Library Services (Catherine Bittle) met with the County Executive Director and the Budget Department on September 14th to discuss the 2022 budget. Library Services will be level funded in 2022 by the county.
4. Financial Report – August 2021: Motioned and seconded (H. Grommell-McGrane, S. Keller) Unanimous approval
5. Administrator’s Report
 - a. County Aid - \$95,000 Distribution
 - b. District Reciprocal Borrowing Grant - \$44,977 Distribution
Both County Aid and Reciprocal Borrowing Grant funds were distributed in the County’s September 17th check run and mailed the same day.
6. Committee Report – none
7. New Business-

Susan Keller mentioned the Delaware County Literacy Council will be holding their Expert Academy Telethon online fundraising event on October 20th at 7pm. The event is free to attend. There will be three expert workshops- Kathy Dietch Broadway performer will speak about singing, Phil Rosenthal TV Writer/ Producer will speak on comedy writing, Alex Garfinkel Chef& Caterer will show how to make Tapas, and special guest Brad Ingelsby creator of “Mare of Eastown” Please visit the Delaware County Literacy Council website for more details at <https://delcoliteracy.org/>

Maryann Bullen- would like to thank Scott Galloway for his years of service and wish him well.
8. Old Business
9. Public Comments
10. Adjourn : Motioned and seconded (H. Grommell-McGrane, S. Keller) Unanimous approval

Future Dates:

- December 2nd 2021 – Via Zoom. Registration Required